

TABLE OF MAJOR DECISIONS RELATED TO STEPS IN PANEL FORMATION

	PHASE	WHAT IS THE MAJOR QUESTION?	WHO DECIDES?	BASED ON WHAT INFORMATION?	WHO IS CONSULTED WITH?
1	Kickoff	Who should be the chair and what information is needed to decide the composition of the panel?	SAB Director	Detailed charge from the Agency Agency's identification of interested and affected parties Subject matter expertise and established chairmanship skills	EC Chair Standing Committee Chair Panel Chair (on panel composition) DFO
2	Widecast	Who should be considered because they have the expertise to contribute substantially to this specific issue?	Public Agency SAB Members & Consultants SAB Staff	Resumes/CVs	Public Agency SAB Staff SAB Members and Consultants

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3	Short List	Which candidates and alternates does the SAB propose as collectively having the availability, expertise, scientific credibility, diversity, and, balance of views necessary to conduct the review?	SAB Director	<ul style="list-style-type: none"> - Kinds of information to be considered: <ol style="list-style-type: none"> 1. scientific expertise and stature 2. conflict of interest 3. objectivity and impartiality 4. committee skills 5. availability and willingness to serve - Information to be collected through <ul style="list-style-type: none"> -Alternate 450s - Resumes/CVs - Publications - Follow-up conversations with widecast candidates by DFOs - Case made for individual candidates in draft waivers and Letters of Determination - Case made for shortlist in DFO/MA's Draft Panel selection document 	Panel Chair EC Chair Agency DFO
		Is there information or analysis that would argue against any of these individuals serving on this review?	Public	Information in biosketch Information on draft waiver letters and Letters of Determination	
4	Selection	Who will serve on the panel?	Staff Director	<ul style="list-style-type: none"> -Public input -Case made for panel in DFO's Draft Panel selection document 	Panel Chair EC Chair